



**San Diego County Association of
School Psychologists**
Board Meeting

Location:

San Diego County Office of Education
6401 Linda Vista Rd, 200s Bldg, Rm 216, Flex Rm 1

Date: 4/20/23; **Time:** 4:30- 6:30 pm

Executive Cabinet

- ✓ Heather Lutz, President
- ✓ Celeste Garcia, President-Elect
- ✓ Dorothy Guinter, Past President (also CASP Region VII Representative)
- ✓ Adrienne Garcia, Secretary
- ✓ Jarrett Clifton, Treasurer

Members-At-Large

- ✓ Ann Mellon
- Cheyenne Sanford
- ✓ Janet Coover

- ✓ Kathy Pawlukiewicz
- Linda Breslin
- ✓ Nicholas Riley
- ✓ Rodrigo Enciso
- Sabrina Carboni

Student Representatives

- Juzenne Cruz

Volunteers

None at this time.

SANDCASP Vision Statement

The vision of the San Diego County Association of School Psychologists (SANDCASP) is to achieve a whole-child approach to education, meeting the intellectual, social, emotional, and behavioral needs of each and every child in San Diego County.

SANDCASP Mission Statement

The San Diego County Association of School Psychologists (SANDCASP) works to meet the needs of local school psychologists by providing meaningful and effective professional development and networking opportunities, advocating for the field of school psychology, and recognizing excellence in our field. We promote children’s psychological well-being, excellence in education, and sensitivity to social justice, equity, diversity, and inclusion through best practices in school psychology. SANDCASP is an affiliate of the California Association of School Psychologists (CASP).

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|---|------------------------|
| <p>1. Introductions/Roll Call</p> <p>a. Those who were present are checked above.</p> | <p>Adrienne</p> |
| <p>2. Approval of Minutes/Agenda</p> <p>a. Approval of 2/15/23 Meeting Minutes</p> <p>i. Motion: Janet</p> | <p>Heather</p> |

- ii. Second: Kathy
- iii. All in favor? Yes, passed.
- b. Approval of [4/20/23 Board Meeting Agenda](#)
 - i. Motion: Rodrigo
 - ii. Second: Celeste
 - iii. All in favor? Yes, passed.

3. President's Items

Heather

- a. Discussion about planful responses to social justice circumstances in light of the negative, racially motivated situation that occurred at NASP Convention 2023.
 - i. Heather asked what sort of response we should have when there is a situation that arises related to social justice.
 - ii. Jarrett discussed the possibility of implementing an organizational response for these types of situations.
 - iii. Rodrigo discussed concerns about immediacy, since responses of this sort take time and thoughtfulness.
 - iv. Heather suggested that, as social justice circumstances occur, we systematically ask questions such as: 1) Does this issue require a response or action? 2) How will SANDCASPs action be most responsively and responsibly carried out? 3) Do we invite our membership to participate in the development of our response? and 4) Do all social action/justice statements require a SANDCASPs Board vote, etc.?
 - v. Heather/Adrienne discussed the possibility of social justice activities falling under the Outreach/Community Resources Committee.
 - vi. Rodrigo proposed that we take things more on a case by case basis.
 - vii. Heather encouraged Celeste to consider this topic when forming committees for next school year as part of her presidency.

b. Bylaws

Heather

- i. The committee has realized that there are laws surrounding bylaws for non-profit organizations, some of which are related to how to properly amend or revise them.
- ii. Do we need to consult with an attorney?
 - 1. Unsure. Dorothy/Rodrigo suggested that we reach out to CASP first, to ask about what the process should be in order to revise our bylaws. Heather has already reached out to Melanee (CASP Executive Director) but she did not volunteer any instructions, however she was not specifically asked about HOW to write Bylaws. Heather brought up the issue of the fact that we are still considered two different types of organizations; so, until that is resolved, we will pause our work on the bylaws. All present in agreement. Adrienne will reach out to Melanee again with more specific questions.

4. Board Member Items

**All
Adrienne**

- a. SANDCASPs Awards/Scholarship
 - i. CASP Membership for SANDCASPs Awards Requirement
 - 1. CASP Membership (in addition to SANDCASPs Membership) is currently required for a nominee to win one of SANDCASPs awards or student scholarship. Do we want to remove the CASP Membership requirement since we are no longer nominating the SANDCASPs Outstanding School Psychologist (OSP) winner for CASPs OSP Award?

- a. Discussion ensued about pros/cons. Ultimately, there were not many cons (other than CASP possibly not getting a member out of it).
 - b. Motion: Remove the CASP membership requirement for both SANDCASP Awards and the Student Scholarship: Adrienne
 - c. Second: Janet
 - d. All in favor? Dorothy abstained. All others in favor. Passed.
2. Call for Nominations Extended **Adrienne**
- a. The call for nominations for the SANDCASP OSP Award has been extended until 4/21/23. As of 4/19/23, five people have been nominated.
 - b. The call for 2023-2024 board nominations has also been extended until 4/21/23. As of 4/19/23, we have 8 nominations for board-members-at-large, 1 nomination for secretary, and zero nominations for president elect.

ii. Support of Research Opportunity

Rodrigo

- 1. Rodrigo shared about a rating scale that's being designed by Dr. Milton Dehn re: student anxiety & stress.
 - a. Motion: SANDCASP will publicly announce the opportunity to participate in a research study, which is in need of parents/students within the Hispanic and African American communities, for the development of school-related rating scales: Rodrigo
 - b. Second: Janet
 - c. Several board members asked for more information before voting. Therefore, voting will occur via email after Rodrigo sends additional information. Adrienne will send out a ballot.

5. **Financial Report**

Jarrett

- a. Account Balances (as of 4/20/23)
 - i. Mission Federal: \$11,395.70
 - ii. PayPal: \$1,661.09
- b. Board member feedback regarding financial processes
 - i. Handling refunds/reimbursements?
 - 1. Process: Send Jarrett a copy of your receipt via email. He will reimburse you via PayPal (or other method, if necessary) within two weeks.
 - ii. Clarity of organization finances?
 - 1. Jarrett discussed having full transparency; all board members will have access to the budget within the shared drive going forward and be able to ask questions about it. Jarrett also discussed doing a mid-year check in.
 - iii. Suggested increases (or decreases) for certain events?
 - 1. No suggestions at this time. This will be decided when the 2023-2024 budget is created.
- c. 2023-2024 Budget Development
 - i. Jarrett and Celeste are working on this.

6. Committee Reports

All

a. Workshops

i. Feedback from 3.15.23 Feifer Workshop

Rodrigo/Adrienne

1. The main complaint from the CEU evaluation forms/word of mouth was related to technological difficulties that occurred. However, this was out of SANDCASP's control as the technology was being provided by Alliant.

ii. Virtual MIGDAS-2 Workshop w/ Dr. Marilyn Monteiro

Heather

1. Date & Time: 5/4/23, 8:30a-3:30p
2. Logistics: Free for all who want to attend. CEUs are being offered for SANDCASP and Other Local CA Affiliate Members only.
3. Current known attendees total (as of 4/20/23): 56
4. Volunteers? **Adrienne for sure. Anyone else who is interested, please e-mail Heather.**

b. Graduate Student Relations

i. Feedback from 3.16.23 Job Fair

Jarrett, Sabrina, Nick

1. **Jarrett shared that positive feedback was received from the districts and the participants. He said that participants in the resume reviews wanted more time for feedback (and they wanted it to be one on one), and the mock interview participants wanted more practice questions in advance, and sample answers. Jarrett indicated that the only negative feedback was the time with the districts was more informational than anything else; we may not have given them enough direction on what to say. We also did not provide resumes to those reviewing them in advance. Jarrett said that it might be wise to consider splitting the event for next school year.**

c. Membership Total # (as of 4/20/23) - 261

Heather

d. Events/Awards

i. Nominations for Award and event

Kathy, Ann, Sabrina

1. How will we vote?
 - a. Nominations are due by 4/21/23 @ 11:59pm. Adrienne will provide the nomination letters to the board, along with a link to vote, over the weekend (by 4/23). Please vote by 4/28/23. **Heather will confirm and contact the winners.**
2. What are we doing to give out the awards/scholarship? **Rodrigo will handle the award plaques and they will be presented to the winners at the event.**
3. Do we want to do consolation prizes for the runners up?
 - a. Discussion: Several suggested that we give out gift cards or swag, like we have done in the past. Also, Rodrigo proposed that we create a nomination certificate of sorts, including a line or two from each nomination letter (to be read at the event).
4. Question from Rodrigo: Do we want to wait to announce the award winners at the End-of-the-Year event and invite all nominees to also be recognized?
5. Events/Awards Committee will meet prior to the End-of-the-Year event to iron out the details and will invite Heather to this meeting.

ii. End-of-the-Year Event

Kathy, Ann, Sabrina

1. Date & Time: June 1, 2023 @ 4pm- 7pm

- 2. Location: Rockin' Baja Lobster, Old Town San Diego
- 3. Who will make the flyer? **Dorothy**

e. Media/E-mail **Adrienne, Linda, Janet**
 i. No updates. All is well.

f. Outreach/Community Resources **Cheyenne & Janet**
 i. Nothing to report.

7. CASP Region VII Representative Report **Dorothy**
 a. Dorothy shared about CASP's progress with the ERMHS microcredential. She also spoke about the fact that CASP is at the tail end of initiating their website overhaul.

8. Items Not on the Agenda **All**

9. Future Agenda Items **All**

10. Adjournment **Heather**

Calendar of Upcoming Events

Date	Event	Time	Location
04/26/2023	Motivational Interviewing Coaching 4	6:00-7:00pm	Web Conference (via Zoom)
05/4/2023	MIGDAS-2 Workshop	8:30-3:30	Web Conference (via Zoom)
05/18/2023	SANDCASP Board Meeting	4:30-6:30pm	In Person at SDCOE
06/1/2023	SANDCASP End of the Year Event	4:00 - 7:00pm	Rockin' Baja Lobster, Old Town