



San Diego County Association of School Psychologists

Board Meeting

Location: Web Conference (via Zoom)

Date: 01/19/2023

Time: 5:00 - 6:30 pm

Executive Cabinet

- ✓ Heather Lutz, President
- ✓ Celeste Garcia, President Elect
- Dorothy Ginter, Past President (also CASP Region VII Representative)
- ✓ Adrienne Garcia, Secretary
- ✓ Jarrett Clifton, Treasurer

- ✓ Janet Coover
- ✓ Kathy Pawlukiewicz
- Linda Breslin
- ✓ Nicholas Riley
- ✓ Rodrigo Enciso
- ✓ Sabrina Carboni

Members-At-Large

- ✓ Ann Mellon
- ✓ Cheyenne Sanford

Student Representatives

None at this time.

Volunteers

None at this time.

SANDCASP Mission Statement

The San Diego County Association of School Psychologists (SANDCASP) supports local school psychologists to take a whole-child approach to education as they assist administrators, teachers, support staff, students, and families to meet the intellectual, social, behavioral, and emotional needs of each and every child. In an effort to meet the needs of the whole child, SANDCASP is committed to social justice, equity, diversity, and inclusion.

I. Introductions/Roll Call

Adrienne

- a. The names of those present are checked above.

II. Approval of Minutes/Agenda

Heather

- a. Approval of 11/7/22 Meeting Minutes [proposed meeting minutes 11.7.22](#) (see the PDF)
 - i. Motion: Kathy
 - ii. Second: Rodrigo
 - iii. All in favor? Yes, passed.
- b. Approval of 1/19/23 Board Meeting Agenda
 - i. Motion: Kathy
 - ii. Second: Celeste
 - iii. All in favor? Yes, passed.
- c. Mission Statement change:

"San Diego County Association of School Psychologists (SANDCASP) works to meet the needs of local School Psychologists by providing meaningful and effective professional development, networking opportunities, legislative advocacy, recognition of excellence in our field, and communications in order to promote children's psychological well-being, excellence in education, and sensitivity to diversity through best practices in school psychology. SANDCASP

is an official affiliate of the California Association of School Psychologists (CASP) for San Diego County and surrounding areas."

- i. Discussion: Adrienne suggested removing "and surrounding areas." Heather/Adrienne expressed concern over the word "legislative" and suggested we change it to "advocating for the field of school psychology" or something similar.
- ii. Jarrett will send out a revised version to the board so that board members can reply with any suggestions.

III. President's Items

Heather

- a. Need to change next month's board meeting date.
 - i. New date will be 02/15/2023 (instead of 2/16).
- b. How are we using Volunteers (how do we want to encourage SANDCASP volunteers to participate?)
 - i. Heather will send out an email so that we can review/brainstorm: [Volunteer letter](#)
- c. Job Descriptions updates: [Commitments](#)
- d. Who would like to go to the affiliate days (March 27 & 28). Adrienne would like to go. (CASP will pay for one day of shared hotel room or half of single room.)
 - i. Email Adrienne if you want to go or want more information.

IV. Board Member Items

All

- a. How is the By-Laws Committee coming along
 - i. Next meeting is 1/20/2023 @ 4:30pm on Google Meet.
- b. Financial Report
 - i. Jarrett spoke about projected income/expenses and changes to the budget (i.e., additional tax fees). Adrienne shared that our nonprofit status is currently suspended (until we turn in all required forms by the February deadline).
 - ii. Account Balances (as of 1/18/2023)
 1. Mission Federal: 7,150.22
 2. PayPal: 1,000.00
- c. Job Fair - March
 - i. Jarrett and Sabrina met and have narrowed the date down to March 16th. The plan is to still keep things virtual (versus in person). Logistics still need to be worked out. Heather suggested splitting the events into two days or making it an all day event with multiple event opportunities throughout the day. Either way, we will need all board member hands on deck.
 - ii. Kathy will make the Job Fair flyer.
- d. Do we want to continue to nominate the SANDCASP Outstanding School Psychologist (OSP) for the CASP award OSP?
 - i. Drawback: We don't know much information about the person being nominated and the paperwork is very extensive.
 1. Motion: Heather proposed that we no longer nominate the SANDCASP winner for the CASP OSP award.
 2. Second: Cheyenne
 3. All in favor? Yes, passed.
- e. BOARD Positions for 2023/2024 - President-Elect any ideas?
 - i. Board members: Please spread the word and talk to people you know who may be interested in the president elect position (or any board position).

Adrienne

Jarrett

Jarrett, Nick, Sabrina

Adrienne

Heather

- f. Definition for Other Health Impairment has been edited to include “Fetal Alcohol Spectrum Disorder” in CA (See [SB 1016](#)). CCR Section 3030 has not yet been updated, but the law went into effect on 01/01/2023.
i. Adrienne will send this info out to SANDCASP members in the next mass email. **Adrienne**
- V. Committee Reports** **All**
- VI. Workshops - Executive Cabinet
- a. Update of Motivational Interviewing 201 on 12/06/2022 **Celeste**
i. We had a total of 67 attendees.
ii. We currently have 5 people signed up for the Motivational Interviewing coaching sessions (which begin next week!)
- b. Feedback regarding Dr. Sattler - 11/17/2022 **Heather**
i. We had a total of 21 attendees.
ii. We did not send out an evaluation form to attendees since CEUs were not offered.
- c. Human Trafficking - 1/18/2023 **Heather**
i. We had a total of 32 attendees (38 registered).
ii. The only negative feedback we received was in regards to attendees not being able to have a copy of the presentation slides, and one person who felt that the training could have been more interactive.
- d. Fiefer/Enciso - 3/15/2023 **Rodrigo**
i. Any updates?
1. Rodrigo shared that the venue is confirmed (Alliant, Green Hall). He will be reaching out to CASP to approve the offering of CEUs.
ii. As of today, 17 people are registered for one or both of the sessions (most of which plan to attend virtually).
- e. Update on new training for May (working on MIGDAS-2 with WPS) **Heather**
- f. Rogers bimonthly workshops? - Anyone interested in organizing for our members? - Cheyenne was interested
i. Cheyenne shared that she reached out to Rogers and is willing to work with them on getting monthly, lunchtime, trainings going. Please send Cheyenne any ideas you might have for topics.
- g. Membership **Heather & team**
i. Current 2022-2023 Membership Total (as of 1/3/2023): 216 (47% of which are CASP members)
- h. Events/Awards **Kathy & team**
i. Start planning the awards and scholarship nominations.
ii. Remake the flyers in Poster My Wall (re-edit the flyers) by February 17th.
1. Kathy will do this.
iii. Janet and Adrienne will post to social media sites.
- i. Media/E-mail **Adrienne & Team**
i. Next email to go out within the next week.
- j. Graduate Student Relations **Jarret & Team**
i. No updates (other than the Job Fair).
- k. Outreach/Community Resources **Cheyenne & Janet**
i. No updates (other than working with Rogers).
- VII. CASP Region VII Representative Report** **Dorothy**

- VIII. Items Not on the Agenda
 IX. Future Agenda Items
 X. Adjournment

All
 All
 Heather

Calendar of Upcoming Events

Date	Event	Time	Location
01/19/2023	SANDCASP Board Meeting	5-6:30pm	Web Conference (via Zoom)
01/26/2023	Motivational Interviewing Coaching 1	5-6pm	Web Conference (via Zoom)
02/15/2023	SANDCASP Board Meeting	5-6:30pm	Web Conference (via Zoom)
02/23/2023	Motivational Interviewing Coaching 2	5-6pm	Web Conference (via Zoom)
03/15/2023	Feifer trauma & Fiefer/Enciso dyslexia	TBA	Web Conference (via Zoom) and Alliant
03/16/2023	SANDCASP Job Fair	TBA	TBA
03/23/2023	Motivational Interviewing Coaching 3	5-6pm	Web Conference (via Zoom)
04/20/2023	SANDCASP Board Meeting	5-6:30pm	Web Conference (via Zoom)
04/27/2023	Motivational Interviewing Coaching 4	5-6pm	Web Conference (via Zoom)
05/4/2023	MIGDAS-2 Workshop	TBA	Web Conference (via Zoom)
05/18/2023	SANDCASP Board Meeting	5-6:30pm	Web Conference (via Zoom)
06/1/2023	SANDCASP End of the Year Event	4pm	TBA